



GUH HOLDINGS BERHAD

Registration No. 196101000062 (4104-W)
Incorporated in Malaysia



ADMINISTRATIVE GUIDE 60TH ANNUAL GENERAL MEETING (“60TH AGM”)

GUH Holdings Berhad (“GUH” or “the Company”) will conduct its 60th AGM on **virtual basis** by way of live streaming via remote participation and electronic voting facilities as set out below:

| | |
|-----------------|--|
| Date | : Monday, 27 May 2024 |
| Time | : 10:30 a.m. |
| Broadcast Venue | : 2nd Floor, Plot 1240 & 1241, Bayan Lepas Free Industrial Zone, Phase 3, 11900 Bayan Lepas, Penang |

Voting via Digital Ballot Form at Virtual 60th AGM

1. The broadcast venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires that the Chairman of the meeting to be present at the main venue. Shareholders or proxies or corporate representatives are **not allowed** to be physically present at the broadcast venue on the day of the 60th AGM as the venue is only meant to facilitate the conduct of the 60th AGM. Shareholders who wish to participate at the 60th AGM will therefore have to do so remotely. Pre-registration of attendance is required via the link at <https://vps.megacorp.com.my/jJ153p> (please refer to para 4 for further details). After the registration is validated and accepted, shareholders will receive an email with a link and granted access to the **Digital Ballot Form (“DBF”)**.
2. With the DBF, you may exercise your right as a shareholder of the Company to vote during the 60th AGM at the comfort of your home or from any location. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. During the 60th AGM, shareholders may use the Questions’ Pane facility (located at the top right corner of the screen) to submit questions in real time via the Live-Streaming solution. Prior to the 60th AGM, shareholders may also email questions to AGM-support.GUH@megacorp.com.my in relation to the meeting’s agenda.

Registration Procedure

4. Kindly follow the procedures as summarised below in order to obtain your DBF and log in details to the Live-Streaming session to participate and vote remotely during the 60th AGM online:
 - (a) Access the link <https://vps.megacorp.com.my/jJ153p> or scan the QR code at the top right corner of this document, and submit all requisite details at least 24 hours before the date of the 60th AGM.
 - (b) Only shareholders are allowed to register their details online. Shareholder(s) who is/are unable to participate in the 60th AGM is/are encouraged to appoint proxy(ies) or Chairman of the meeting as proxy via online, as in step (a) above. Please ensure that your details are accurate as erroneous details and incomplete Proxy Form would result in being unable to participate in the 60th AGM.
 - (c) Alternatively, you may deposit the duly completed Proxy Form with the proxy’s email address and mobile phone number, at the office of the Poll Administrator not less than 48 hours before the 60th AGM:

Poll Administrator : Mega Corporate Services Sdn. Bhd.
Postal Address : Level 15-2, Bangunan Faber Imperial Court, Jalan Sultan Ismail,
50250 Kuala Lumpur, Malaysia
Email Address : AGM-support.GUH@megacorp.com.my

- (d) For corporate shareholders / nominee accounts, please execute Proxy Form as per step (c) above.
- (e) Upon verification of your registration, you will receive the following through an email from the Poll Administrator, Mega Corporate Services Sdn. Bhd.:
 - i. **Meeting Link** – for the Live-Streaming Session
 - ii. **DBF** – for Voting Purposes

Entitlement to Participate and Vote

- 5. Only shareholder(s) whose name(s) appear in the Record of Depositors as at 20 May 2024 shall be entitled to participate and vote at the 60th AGM or appoint proxy(ies) / corporate representative(s) to participate and vote on his / her behalf.

Poll Voting

- 6. The voting of the 60th AGM will be conducted by poll. The Company has appointed Mega Corporate Services Sdn. Bhd. as the Poll Administrator to conduct the polling process by way of e-voting and Cygnus Technology Solutions Sdn. Bhd. as Scrutineers to verify the poll results.
- 7. Shareholders can proceed to vote on the resolutions and submit your votes during the voting period as stipulated in the DBF. Upon completion of the voting session for the 60th AGM, the Scrutineers will verify the poll results followed by the announcement on the poll results of the resolutions.

No Refreshments / Door Gifts

There will be no distribution of refreshments and door gifts for attending the 60th AGM of the Company.

Enquiry

Should you have any enquiry(ies) or require any assistance on the above, please contact the Poll Administrator during office hours (Monday to Friday) as below:

Mega Corporate Services Sdn. Bhd.

Email : AGM-support.GUH@megacorp.com.my
Tel : +60 (3) 2694 8984
Vinoos : +60 (16) 969 9220
Benjamin : +60 (17) 611 9665